



**Creative Underwriters Corp.**  
140 E. Main Street, Carmel, IN 46032  
1-800-769-4321 • Fax (317) 848-7869  
GarageQuotes@CreativeUnderwriters.com

**TO:** Creative Underwriters Corp.  
Teresa Gross (ext. 24)

**Date:** \_\_\_\_\_

**From:** \_\_\_\_\_

**Agency:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**FAX:** 317-848-7869

**E-MAIL:** GarageQuotes@CreativeUnderwriters.com

**Garage Submission Coversheet**

**We strive to achieve RAPID RESPONSE TIME on your Quotes!**  
**Please complete and use the following checklist as your coversheet when sending a submission.**

**NAMED INSURED:** \_\_\_\_\_

**REQUIRED with ALL SUBMISSIONS:**

- | Attached                 | Included on Application  |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> |                          | Completed Garage Application (available at: <a href="http://www.CreativeUnderwriters.com">www.CreativeUnderwriters.com</a> ).                           |
| <input type="checkbox"/> | <input type="checkbox"/> | List of employees- including date of birth, date of hire, position and employment status (FT or PT) driving records or attach MVR(s).                   |
| <input type="checkbox"/> | <input type="checkbox"/> | Complete list of all owners.  |
| <input type="checkbox"/> | <input type="checkbox"/> | List of all employees, owners &/or family <b>furnished an auto</b> (using dealer plate for personal use).   |
| <input type="checkbox"/> |                          | Three (3) years currently valued company loss runs with details on any losses in excess of \$2,500. or "No Loss" letter signed by insured and producer. |

**Many carriers also require:**

- | Attached                 | Included on Application  |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Description of employee hiring guidelines, maintenance, and safety programs. |

**The following information is always helpful:**

\$ \_\_\_\_\_ Target Pricing

Are you the controlling agent?  Yes  No

**GARAGE UNDERWRITER**

**Teresa Gross, [Teresa@CreativeUnderwriters.com](mailto:Teresa@CreativeUnderwriters.com), 1-800-769-4321 extension 24**

**GARAGE UNDERWRITING ASSISTANT**

**Niki Lucas, [NLucas@CreativeUnderwriters.com](mailto:NLucas@CreativeUnderwriters.com), 1-800-769-4321 extension 35**